



Sierra Vista Municipal Airport Special Events Permit Application

This application must be returned to the Public Works Department at 401 Giulio Cesare Avenue not less than 30 days before the scheduled event.

1. Permit is being requested for what type of event?

Aeronautical Non-Aeronautical

Description of event: _____

2. Date application submitted: _____

3. Date(s) of event: _____

4. Start time(s): _____ End time(s): _____

5. Estimated number of participants: _____

6. Will security/safety official be provided? Yes No

7. Name of organization: _____

Contact person: _____

Address/telephone number: _____

8. Is the event free of charge or will admission be charged? _____

9. Will the City be requested to provide Airport staff or resources for the event?

Yes No If yes, please list what is requested. _____

Terms and Conditions:

1. Temporary markings (chalk, or other washable media) are only allowed.
2. Grounds are to be left in the same, if not better condition than prior to event.
3. Any events involving vehicles on the requested area are not allowed to perform maneuvers which would result in rubber or markings being left on the grounds.
4. Applicant is responsible for reporting and cleaning up any petroleum product spills (fuel, oil, transmission fluid, etc.).
5. Aircraft which may be parked on the apron are not to be encroached upon.
6. Applicant is responsible for the clean-up of the area.
7. Applicant is responsible for ensuring any gates are closed and lights are shut off prior to leaving.
8. If event requires a call out for an Airport Employee to respond there is a \$50 fee.

The following must be provided with this permit application, or prior to approval of this application:

1. If the proposed event is a non-aeronautical event, an approval letter from the Federal Aviation Administration (FAA) is required. Contact: Brian Armstrong, Manager, Los Angeles Airports District Office, P.O. Box 92007, Los Angeles, CA, 90009-2007, for approval. A copy of the request letter shall also be mailed to: Anthony Garcia, FAA Compliance Manager, P.O. Box 92007, Los Angeles, CA, 90009-2007.
2. If food or beverage vendors will be participating, a copy of an approved County Health permit will need to be provided upon approval of this permit.
3. Map or drawing that shows the use area and parking area requested.
4. Proof of insurance coverage as specified by the City of Sierra Vista, naming the City as additional insured. Contact the City Clerk's Office for insurance requirements – 520-458-3315.
5. Payment of a Special Event Fee, as determined by the Airport Manager.

By signing this application I am agreeing to the terms and conditions. I acknowledge that any violations may result in a suspension or termination of future events.

Applicant Signature

Date

