

February 12, 2026

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager
Victoria Yarbrough, Assistant City Manager

FROM: Jill Adams, City Clerk

SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT Ordinance
2026-002 – Amendments to City Code of Ordinances,
Chapter 30, Section 30.17 Mayor As Presiding Officer;
Mayor Pro Tem

RECOMMENDATION:

The City Manager recommends approval.

INITIATED BY:

Mayor Pro Tem Carolyn Flowers

BACKGROUND:

At the City Council Regular Work Session of January 20, the Mayor and Council discussed a request by Mayor Pro Tem Flowers that the title of the Mayor Pro Tem be changed to Vice Mayor. During the discussion, Mayor Pro Tem Flowers explained that many people do not know what the term means. She believes the title of Vice Mayor would be better understood by citizens.

After brief discussion, a consensus to make the change was reached by Council.

This Ordinance changes the title of the Mayor Pro Tem to Vice Mayor.

BUDGET APPROPRIATION: \$500-700

Exhibit A

§ 30.17 MAYOR AS PRESIDING OFFICER; VICE MAYOR ~~PRO-TEM~~.

(A) The Mayor shall preside at all regular and special meetings of the Council; provided, that in the absence of the Mayor, the Vice Mayor ~~Pro Tem~~ shall be the presiding officer and in the absence of both, a majority of the council members present shall elect a temporary presiding officer.

('76 Code, § 2-2-3)

(B) During the first regular meeting of the newly elected City Council, the Mayor shall appoint the Vice Mayor ~~Pro Tem~~ from among the Council for a two-year term. The appointment of the Vice Mayor ~~Pro Tem~~ shall be approved by Council Resolution.

('76 Code, § 2-2-7) (Ord. 332, passed 9-23-76; Am. Ord. 924, passed 8-12-93; Am. Ord. 942, passed 2-24-94; Am. Ord. 969, passed 3-8-95; Am. Res. 2021-078, passed 11-13-21; Am. Ord. 2022-001, passed 1-13-22)

ORDINANCE 2026-002

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; AMENDING THE SIERRA VISTA CITY CODE OF ORDINANCES, CHAPTER 30, SECTION 30.17 MAYOR AS PRESIDING OFFICER; MAYOR PRO TEM; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVISING FOR SEVERABILITY

WHEREAS, the City of Sierra Vista has developed ordinances to establish rules of procedure for the City Council; and

WHEREAS, it is in the City's best interests to periodically review and update its ordinances; and

WHEREAS, changes are recommended to simplify the terms for the benefit of all citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

That the City Code of Ordinances, Chapter 30, Section 30.17 be amended to change the title Mayor Pro Tem to Vice Mayor as set forth in Exhibit A.

SECTION 2

All other ordinances and parts of ordinances in conflict with the provisions of this provision are hereby repealed.

SECTION 3

Should any section, clause or provision of this Ordinance be declared by the courts to be invalid, such invalidity shall not affect other provisions which can be given effect without the invalid provision, and to this end, the provisions of this Ordinance are declared to be severable.

SECTION 3

That the City Manager, City Clerk, City Attorney, or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this Ordinance.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA THIS 12th DAY OF FEBRUARY 2026.

Clea McCaa, II
Mayor

APPROVED AS TO FORM:

ATTEST:

Nathan J. Williams
City Attorney

Jill Adams
City Clerk

PREPARED BY:
Jill Adams, City Clerk

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