



## TRANSPORTATION ADVISORY COMMITTEE (TAC)

### AGENDA • FEBRUARY 5, 2026

**Meeting Location:**

Community Innovation Center  
4251 Enterprise Way  
Sierra Vista, AZ 85635

**Meeting Date and Time:**

February 5, 2026  
1:00 PM to 3:00 PM

**Teams Virtual Option**

**Join the meeting now**

Meeting ID: 274 357 972 959 44  
Passcode: AQ9ts26d

**For more information or to request accommodation for special needs:**

Website: [www.svmppo.org](http://www.svmppo.org)  
Email: [SVMPO@SierraVistaAZ.gov](mailto:SVMPO@SierraVistaAZ.gov)  
SVMPO Director Phone: 520-737-5341

**Members of the Public:** Please let SVMPO staff know before the meeting if you wish to speak on a specific Agenda Item

### *SVMPO TECHNICAL ADVISORY COMMITTEE (TAC)*

*One or more members may participate via teleconference.*

- **Chair:**            **Brad Simmons**, P.E., Civil Engineer Manager, Cochise County
  
- **Vice Chair:**    **Irene Zuniga**, Capital Improvements & Development Manager, City of Sierra Vista  
                          *Designated Alternate: Angela Dixon-Maher*, P.E., Senior Civil Engineer, City of Sierra Vista
  
- **Member**            **Sharon Flissar**, P.E., Director Public Works, City of Sierra Vista  
                          *Designated Alternate: Jeff Faglie*, Transportation Maintenance Sup., City of Sierra Vista
  
- **Member**            **Matt McLachlan**, Director Community Development, City of Sierra Vista  
                          *Designated Alternate: Blake Fisher*, Planner, City of Sierra Vista
  
- **Member:**        **Travis Fast**, Engineer, Cochise County  
                          **Jim Johnson**, Ph.D.; Building Official, Town of Huachuca City
  
- **Member**            *Designated Alternate: Suzanne Harvey*, Town Manager, Town of Huachuca City  
                          **Gerald Hursh**, Huachuca City Transportation Supervisor
  
- **Member**            *Designated Alternate: Andrea Castanon*, Vista Transit, City of Sierra Vista  
                          **Ruth Garcia**, Arizona Department of Transportation- Multimodal Planning Division
  
- **Member**            *Designated Alternate: Jennifer Hobert*, ADOT-MPD



## Call To Order To SVMPO TAC Meeting & Roll Call

### **ACCEPTANCE OF THE AGENDA** [*Consensus Item/No Motion is Required*]

### **CALL TO THE PUBLIC**

*This is the time set aside for the public to speak to the TAC. Speakers are limited to a three-minute presentation and may also submit written comments for the Board files. The TAC may not discuss or take formal action on items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment is limited to responding to any criticism, directing staff to review the matter, or scheduling the matter for discussion at a later date.*

### **AGENDA ITEMS:**

#### **1. Approval Of Joint Board/TAC Meeting Minutes (December 11, 2025)**

*(Chair Brad Simmons)*

**Action:** Approval of the Joint Board/TAC meeting minutes of **December 11, 2025**.

#### **2. TAC Chair & Vice-Chair Elections**

**Action:** Elections for TAC Chair & Vice-Chair for Calendar Year 2026 per the By-Laws, Section III B 2.

#### **3. Southcentral District Report**

*(Jeremy Moore)*

ADOT will report on the status of current and potential ADOT projects within the region. This item is the time for the TAC to discuss issues or raise questions related to projects under the jurisdiction of ADOT.

*This is an information and discussion item.*

#### **4. Transportation Alternatives (TA) Upcoming Grant Cycle**

*(Justin Hembree)*

MPO staff will provide an overview of the Transportation Alternatives (TA) grant program. Discussion will cover program requirements, sponsor responsibilities, funding considerations, and recommended actions to advance a TA grant application.

*This is an information and discussion item.*



## 5. Approval of SVMPO & City of Sierra Vista Subrecipient IGA

*(Justin Hembree)*

Approve a Subrecipient Intergovernmental Agreement (IGA) between SVMPO and the City of Sierra Vista for the City of Sierra Vista Signal Preemption Equipment Project, finalizing the use of \$200,000 in federal Carbon Reduction Program funds.

**Action:** *Advancement of the Subrecipient Intergovernmental Agreement with the City of Sierra Vista to the SVMPO Board for final consideration and approval.*

## 6. Active Project Status

*(Member Agencies)*

TAC members will share the status of their regional or local agency transportation projects.

*This is an information and discussion item.*

## 7. Director's Report:

*(Justin Hembree)*

TAC members will have an opportunity to provide additional information or ask questions about the information in the Directors report.

*This is an information and discussion item, with possible direction to the SVMPO Director.*

## 8. Future Agenda Items

*(Chair Brad Simmons)*

The next regular TAC meeting is set for **April 2, 2026, from 1:00 to 3:00 p.m.**

## 9. Adjournment

*(Chair Brad Simmons)*

*The meeting room is accessible to those individuals with mobility impairments. Individuals with disabilities who require special accommodations or have limited English proficiency and are in need of an interpreter may contact the SVMPO at 520.737.5353 before the meeting time to request accommodations.*

*Si necesita acomodaciones especiales o un interprete para esta conferencia, debe pnerse en contacto con SVMPO al numero 520.737.5353 antes de la conferencia.*



**SIERRA VISTA METROPOLITAN PLANNING ORGANIZATION  
BOARD OF DIRECTORS & TAC JOINT MEETING MINUTES:  
December 11, 2025**

**MEETING LOCATION:**

Community Innovation Center  
4251 Enterprise Way, Sierra Vista, AZ 85635

**MEETING DATE AND TIME:**

December 11, 2025  
2:00 p.m. to 4:00 p.m.

**Teams Virtual Option**

Join on computer, mobile app or room device

**FOR MORE INFORMATION OR TO REQUEST  
ACCOMMODATION FOR SPECIAL NEEDS:**

**Join the meeting now**

Meeting ID: 256 147 234 070  
Passcode: 4JqDME

Website: [www.svmppo.org](http://www.svmppo.org)  
Email: [SVMPO@SierraVistaAZ.gov](mailto:SVMPO@SierraVistaAZ.gov)  
SVMPO Director Phone: 520-737-5353

**SVMPO BOARD MEMBERS IN ATTENDANCE:**

- Chair: Carolyn Flowers, Mayor Pro Tem, City of Sierra Vista
- Vice-Chair: Cynthia Butterworth, Councilmember, Town of Huachuca City
- Member: Angelica Landry, Councilmember, City of Sierra Vista
- Alt. Member: Jeremy Moore, Arizona Department of Transportation (*Virtually*)

**SVMPO BOARD MEMBERS NOT IN ATTENDANCE:**

- Member: Clea McCaa, Mayor, City of Sierra Vista
- Member: Frank Antenori, Cochise County
- Member: Bruce Bracker, State Transportation Board

**SVMPO TECHNICAL ADVISORY COMMITTEE (TAC) MEMBERS IN ATTENDANCE:**

- Chair: Brad Simmons, P.E., Civil Engineer Manager, Cochise County
- Vice-Chair: Irene Zuniga, Capital Improvements & Development Manager, City of Sierra Vista
- Member: Sharon Flissar, P.E., Director Public Works, City of Sierra Vista
- Member: Matt McLachlan, Sierra Vista Community Development
- Member: Christine McLachlan, Director of Development Services, Cochise County
- Alt. Member: Travis Fast, Engineering Associate, Cochise County
- Alt. Member: Jim Johnson, Ph.D, CBO,CCI; Building Official, Town of Huachuca City
- Member: Gerald Hursh, Huachuca City Transportation Supervisor
- Member: Ruth Garcia, ADOT - Multimodal Planning Division

**STAFF:**

- SVMPO Director: Karen L. Lamberton, AICP
- SVMPO Sr. Regional Transportation Planner: Justin Hembree
- SVMPO Engineering Specialist: Dennis Donovan, P.E. (Emeritus)

**OTHERS PRESENT:**

Thomas Benavidez, Sierra Vista MPO Attorney  
Chris Johanness, Kimley-Horn consultant team  
Kirsten Faltz, Kimley-Horn consultant team  
Mike Kies - ADOT

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**CALL TO ORDER AND ROLL CALL**

Chair Flowers called the meeting to order at 2:02 p.m. A quorum was present of the SVMPO Board, A quorum was also present of the SVMPO TAC.

**CALL TO THE PUBLIC**

Chair Flowers made the call to the public and noted that there were no members of the public present to speak and closed the Call to the Public.

**1. APPROVAL OF BOARD MEETING MINUTES**

• **APPROVAL OF THE REGULAR TAC MEETING MINUTES (October 2, 2025)**

Vice-Chair Irene Zuniga presented the meeting minutes for October 2, 2025, and asked if there were any changes or questions. Member Flissar noted the misuse of the word “payment” under item 2, noting it should read “pavement”, that the “Puppy Tracks” striping at the intersection of MLK and SR90 still has not been completed, and she noted that under section 6 the wording should be revised to reflect that the member agencies were asked to submit projects that would benefit from further scoping versus “top priority projects”. With the noted changes, Member Gerald Hursh moved to accept the TAC meeting minutes. Member Sharon Flissar seconded. Hearing no further discussion, Vice-Chair Irene Zuniga called for the vote. The motion carried.

**MOTION:** Member Hursh

**SECOND:** Member Flissar

**ACTION:** PASSED 9/0

• **APPROVAL OF THE REGULAR BOARD MEETING MINUTES & EXECUTIVE SESSION SUMMARY (November 5, 2025)**

Chair Carolyn Flowers presented the Board meeting minutes and Executive Session Summary for November 5, 2025, and asked if there were any changes or questions. Hearing none, Vice-Chair Butterworth moved to accept the Board meeting minutes, and Executive Session summary as presented. Member Landry seconded. Hearing no further discussion, Chair Flowers called for the vote. The motion carried.

**MOTION:** Vice-Chair Butterworth

**SECOND:** Member Landry

**ACTION:** PASSED 4/0

## 2. CALENDAR YEAR 2026 BOARD AND TAC REGULAR MEETING SCHEDULE

- **APPROVAL OF THE 2026 TAC REGULAR MEETING SCHEDULE**

Vice-Chair Irene Zuniga presented the 2026 TAC regular meeting schedule and asked if there were any requested changes or questions. Hearing none, Member Sharon Flissar moved to accept the 2026 TAC meeting schedule. Member Matt McLachlan seconded. Hearing no further discussion, Vice-Chair Irene Zuniga called for the vote. The motion carried.

**MOTION:** Member Flissar

**SECOND:** Member McLachlan

**ACTION:** PASSED 9/0

- **APPROVAL OF THE 2026 REGULAR BOARD MEETING SCHEDULE**

Chair Carolyn Flowers presented the 2026 Board regular meeting schedule and asked if there were any requested changes or questions. Hearing none, Member Angelica Landry moved to accept the 2026 Board meeting schedule. Vice-Chair Cynthia Butterworth seconded. Hearing no further discussion, Chair Carolyn Flowers called for the vote. The motion carried.

**MOTION:** Member Landry

**SECOND:** Vice-Chair Butterworth

**ACTION:** PASSED 4/0

## 3. SIERRA VIST MPO BY-LAWS – AMENDMENT #11

SVMPO Attorney Thomas Benavidez & Director Lamberton presented an update on the transition to the independent non-profit status, noting that they are petitioning the IRS for recognition and this action item will ensure that SVMPO by-laws align with this request.

To align the SVMPO By-Laws with 501(c)(4), restructuring, the following revisions were made:

- Section I was revised to explicitly state that the organization is formed and operated for purposes consistent with Internal Revenue Code 501(c)(4), including promoting social welfare through regional transportation planning and related public-benefit activities.
- Section IV(D) will be revised/added to include clear dissolution language describing that, upon dissolution, SVMPO assets will be distributed in accordance with applicable non-profit requirements (e.g., for public purposes or to another eligible governmental/non-profit entity), after satisfaction of liabilities

Director Lamberton elaborated on the implications of the organization's shift to a 501(c)(4), designation versus a 501(c)(3), emphasizing that it allows for more advocacy while still focusing on the common good of the community. She clarified that the organization would not be engaging in full-blown lobbying and that any future lobbying efforts would require a registered lobbyist. Thomas Benavidez supported this view, stating that the organization's focus on transportation and policymaking aligns better with the c4 designation versus the charitable designation of a c3.

Chair Carolyn Flowers asked if there were any questions regarding the revisions to the SVMPO By-Laws. TAC Member Matt McLachlan stated he didn't recall the transition to a 501c(4) and asked if it was presented to the TAC; Director Lamberton responded that the TAC & Executive Board were all informed of the transition as part of the SVMPO's Office Move and numerous discussions held during the revisions and approval to the SVMPO/City of Sierra Vista Intergovernmental Agreement (IGA). Director Lamberton stated that the incorporation as a 501c(4) occurred on July 1, 2025. Chair Carolyn Flowers asked if there were any further concerns or questions; Hearing none, Board Member Angelica Landry moved to accept the revisions to the SVMPO By-Laws as presented. Vice-Chair Cynthia Butterworth seconded. Hearing no further discussion, Chair Carolyn Flowers called for the vote. The motion carried

**MOTION:** Member Landry

**SECOND:** Vice-Chair Butterworth

**ACTION:** PASSED 4/0

#### **4. 2050 LONG RANGE TRANSPORTATION PLAN UPDATE**

Chris Joannes with the Kimley-Horn consultant team presented the Final Draft of the 2050 Long Range Transportation Plan (LRTP) and the LRTP Executive Summary to the Board and TAC members. He confirmed that the consultant team met all necessary federal and state requirements and outlined minor changes to the final draft of the document. In addition to Kimley-Horn's presentation, SVMPO Director Karen Lamberton provided the group with a three (3) page report outlining recommend adjustments (minor) to the final plan and executive summary, and providing Phase II public comments.

Chris Joannes, along with Board and TAC members, discussed several key topics regarding the final plan:

- **Additon of Appendix A – Federal/State Compliance Checklist:**

Chris discussed the compliance checklist, which categorized requirements for the long-range plan into general, consultation, Title VI and environmental justice, and planning. Chris noted that while there are movements to eliminate some environmental justice requirements, they still legally remain in place, and the MPO is required to keep the requirements in the LRTP. Chris also highlighted the importance of including these considerations in the long-term planning process. Chris stated that the overall purpose of Appendix A was to expedite the compliance review and approval process at the State and Federal levels and provide assurance to the SVMPO Board and TAC that the LRTP they adopt is a fully compliant document.

- **Project List - Updates and Corrections:**

- TAC Member Flissar requested that project # RWY-4 Busby Widening be re-titled to reflect the project as a restriping project and not a widening/addition of new asphalt or additional lanes.
- TAC Member Flissar also requested that project ACT-1 be revised to match the Title, Roadway Name, Beginning and Ending Limits (To & From columns)

and the Cost listed in the SVMPO TIP for that same project. The name of the trail was not connector trail, but is known as the Oakmont Shared-Use Pathway.

- TAC Member Flissar noted the unit cost table on page 6 of the Executive Summary and stated that this was valuable information to convey to the public. Board Member Landry shared the same views and said this table was helpful it was from an educational perspective.
- Table 43 – Page 149 – It was noted that these were TIP projects were already programmed for funding, in turn, it was suggested that the TIP project costs be added to table 43.

- **Public Outreach Final Phase**

Chris presented slides showcasing the various advertisements and solicitations used to garner public feedback during the 30-day public comment period as well as a comprehensive list of locations visited during outreach. Director Lamberton provided a list of all additional comments received during the public comment period and included them in the recommendations report to be added into the Appendix D & Outreach Chapters of the plan.

Chair Carolyn Flowers thanked the consultant team and SVMPO for all the work in preparing the long-range plan and asked if there were any additional comments or questions. Hearing none, Member Angelica Landry motioned to approve the SVMPO 2050 Long Range Transportation Plan Update with noted changes requested during the meeting and the recommendations outlined in the SVMPO staff report. Vice-Chair Cynthia Butterworth seconded. Hearing no further discussion, Chair Carolyn Flowers called for the vote. The motion carried

**MOTION:** Member Landry

**SECOND:** Vice-Chair Butterworth

**ACTION:** PASSED 4/0

## 5. ADOT LISTENING TOUR

Mike Kies with ADOT, presented the Board and TAC information regarding ADOT's Statewide Listening Tour. The listening tour is an extensive outreach effort which aims to reach both stakeholders and the traveling public in a shared effort to develop a vision for the future of transportation in our state.

Several of the questions the tour would like to engage the stakeholders and the public were:

- What is your vision for the future statewide transportation system – what might that look like?
- What type of Listening Session is your agency interested in and what dates might work for you?
- What strategies could ADOT use to best communicate with your agency?

Mike asked the group if there was any interest in these types of listening tour meetings and the response was a resounding yes.

Recommendations were made to schedule a 2-hour meeting with the City of Sierra Vista as part of their typical "Joint Trench" meetings where various stakeholders meet to discuss transportation project related concerns and questions. It was noted that SVMPO Board & TAC members would be invited to the Joint Trench session and a separate/sole meeting for the SVMPO was not necessary.

In addition, it was suggested a listening tour meeting be created and coordinated with SEAGO and their stakeholders.

This was an information and discussion item. No action was taken.

## 6. DIRECTORS REPORT

SVMPO Director Karen Lamberton provided a detailed Director's report in the agenda packet and provided several exciting updates to the Board and TAC members.

Updates:

- The Transportation Summit was a success, and financial reconciliation is expected to be fully completed within the next week. The SVMPO hosted the summit within the overall budget, provided a carry-forward/surplus for Metroplan (Flagstaff MPO) of roughly \$15K, and stayed within the \$40k SVMPO contribution set-aside. The next transportation summit will be located in Flagstaff in October of 2026. The SVMPO will assist Board members with paying for registrations if they are interested in attending.
- The Huachuca City Skyline Drive project is now past the Design Phase and ready for the Construction Phase. The project is ready for BID, and ADOT anticipates BID opening on February 13, 2026.
- The Cochise County Ramsey Canyon Trail project was originally submitted to ADOT for TA grant funding in the amount of \$400k to cover the initial Design phase (60% Design) of the project. However, due to adjustments in the TA program, and the additional work of SVMPO staff, the Ramsey Canyon project has now been awarded funding for all phases (Complete Design & Construction) for the amount of \$2.2 Million.
- Karen Lamberton announced a Retirement Gathering planned for December 18, 2025, between 4:00-6:00pm at the Tombstone Brewery and invited Board & TAC members to attend to celebrate the holidays and her retirement.
- Staff Changes – Karen Lamberton announced that the Board of Directors appointed Sr. Regional Transportation Planner Justin Hembree as the Interim Director with an effective start date of December 22, 2025.
- Following the final remarks of the SVMPO Director, Chair Flowers presented her with a certificate from the City of Sierra Vista of appreciation, A card from the SVMPO Board & TAC members, and a poster commemorating her role with the SVMPO for the past 9 years.

This was an information and discussion item. No action was taken.

**ADJOURNMENT**

By general consent, the Joint Board & TAC meeting adjourned at 4:04 p.m.



## MEMORANDUM

**To:** SVMPO TAC  
**From:** Justin Hembree, SVMPO Interim Director  
**Date:** February 5, 2026  
**Subject:** Election of TAC Chair and Vice-Chair

The SVMPO TAC, per the SVMPO By-Laws, Section III B 2, annually elect officers at the first meeting of the calendar year.

At this time there are no formal or informal TAC policies on rotation of the Chair and Vice-Chair positions. Extensions of terms of office are allowed by the SVMPO By-Laws. ADOT, although they are an official TAC member, typically does not take on the role of the Committee Chair or Vice-Chair.

The **Chair** coordinates with the MPO Director to develop the TAC draft agenda and provide guidance to the Director on items to be included at each meeting; runs the TAC meeting according to Robert's Rules of Order and ensures that the TAC meetings start and end on time.

The **Vice-Chair** steps in when the Chair is unable to attend or covers the meeting when the Chair is delayed until he/she arrives.

The SVMPO Board has also requested, when possible, that either the SVMPO Chair or Vice-Chair attend scheduled SVMPO Board meetings to facilitate communication between the TAC and the Board on MPO activities.

For 2025 the SVMPO TAC Chair has been Brad Simmons with Cochise County; the SVMPO TAC Vice-Chair is Irene Zuniga, with the City of Sierra Vista.

TAC members are requested to consider their availability and willingness to take on the role of TAC Chair or Vice-Chair.

***Attachments:***

- None

***Action Requested:***

- Nominations and selection of a TAC Chair and Vice-Chair for calendar year 2026



## MEMORANDUM

**To:** SVMPO TAC  
**From:** Justin Hembree, SVMPO Interim Director  
**Date:** February 5, 2026  
**Subject:** Transportation Alternatives (TA) Grant Program Discussion

### BACKGROUND

The Transportation Alternatives (TA) program is a federally funded grant program that supports planning, design, and construction of alternative transportation projects, including pedestrian and bicycle facilities, shared-use paths, trails, Safe Routes to School infrastructure, and related improvements. TA funds are administered through the state Department of Transportation.

Eligible Entities may include local governments, Tribal Governments, regional transportation authorities, transit agencies, natural resource agencies, public land agencies, school districts, schools, local education agencies, and non-profit organizations. If an interested potential applicant does not have the ability to enter into a contractual agreement with ADOT, does not have experience working on a federal-aid project, or is unable to fulfill any of the other responsibilities below, they must partner with an eligible public entity to act as a project sponsor, who will submit the application and work with ADOT to administer the project on their behalf.

#### **Definition of a Project Sponsor:**

An entity (often a local public agency) that initiates a project, secures funding through regional councils or ADOT Programs, and assumes responsibility for the projects' development, including, but not limited to, development of a preliminary scope, schedule, and budget.

#### **Sponsor Responsibilities include:**

- Must ensure that the project is programmed in the regional Transportation Improvement Plan (TIP) and State Transportation Improvement Program (STIP).
- Must initiate the project through ADOT to obtain an ADOT Project Number, Federal ID number, and an ADOT Project Manager (PM) Assignment.
- Required to execute an Intergovernmental Agreement (IGA) or Joint Project Agreement (JPA) with ADOT, defining obligations, funding, and administration.
- Responsible for paying the local match requirements.

- Must have experience with the Federal-Aid process and be responsible for adhering to federal procurement, environmental, and oversight requirements.
- Will work directly with the assigned ADOT PM to deliver project milestones.
- Will communicate with partnering agencies and stakeholders such as non-profit organizations or other government agencies that are not able to enter into a contract with ADOT.
- Responsible for submitting payment requests to ADOT for reimbursement of allocated funds. (Must be a registered vendor in the AZ360 Vendor Payment System).
- Responsible for entering contracts and payments into the Local Public Agency Disadvantaged Business Enterprises (LPA DBE) System.

**The tentative ADOT Call-for-Projects is scheduled for announcement late February 2026.**

*Attachments:*

- None

*Action Requested:*

- None – Informational Only



## MEMORANDUM

**To:** SVMPO TAC  
**From:** Justin Hembree, SVMPO Interim Director  
**Date:** February 5, 2026  
**Subject:** Approval of SVMPO & City of Sierra Vista Subrecipient IGA

### BACKGROUND

Through the FY 2026–FY 2027 Unified Planning Work Program (UPWP), SVMPO obligated \$200,000 in federal Carbon Reduction Program (CRP) funds for the City of Sierra Vista Signal Preemption Equipment Project. The project will deploy emergency vehicle preemption (EVP) equipment at 19 signalized intersections within the City of Sierra Vista to improve emergency response times and reduce vehicle delays and associated carbon emissions

Federal regulations require SVMPO, as the pass-through entity, to execute a subrecipient agreement with the City of Sierra Vista to ensure compliance with 2 CFR Part 200 and Arizona Department of Transportation (ADOT) requirements prior to reimbursement of project costs.

### PROJECT SUMMARY

**Project Name:** City of Sierra Vista Signal Preemption Equipment Project

**Federal Funding Source:** Carbon Reduction Program (CFDA 20.205 – FHWA)

**Federal Share:** \$200,000 (94.3%)

**Local Match:** \$12,089.07 (5.7%) – City of Sierra Vista

**Total Project Cost:** \$212,089.07

**Scope:** Procurement and installation of emergency vehicle preemption equipment, including detectors, emitters, optical signal processors, and related components, using the City's procurement process (including additional ADOT/Federal procurement requirements) under the Simplified Acquisition Threshold

Approval of this IGA formalizes the roles and responsibilities of both parties, allows the City of Sierra Vista to proceed with procurement and installation activities, and enables SVMPO to process reimbursement requests. The agreement includes required federal provisions, Title VI assurances, DBE requirements, audit and record retention standards, and indemnification clauses consistent with ADOT and FHWA requirements.

***Attachments:***

- SVMPO & City of Sierra Vista Subrecipient IGA

***Action Requested:***

- Motion to approve to the SVMPO Board the Subrecipient Intergovernmental Agreement between the SVMPO & the City of Sierra Vista for the Signal Preemption Equipment Project.

**PROJECTS IN DESIGN**

**Sierra Vista**

<b>Project Name:</b>	<b>Buffalo Soldier Trail</b>										
<b>Project Location:</b>	City of Sierra Vista MPO Area										
<b>Program:</b>	CDS	<b>Des FY:</b>	25	<b>Const FY:</b>	26	<b>TIP ID:</b>	SVMPO23-C	<b>ADOT #:</b>	T0644	<b>Fed ID:</b>	SVS-0(217)T
<b>Type of Work:</b>	Pavement reconstruction										
<b>ADOT PM:</b>	Wesley Scatena, (602) 712-8555										
<b>Project Status:</b>	Design was authorized 10/7/2025. Design Stage II completion anticipated in February 2026.										
<b>Project Name:</b>	<b>MLK Pkwy; SR90/92 Bypass to Avenida Escuela, Sierra Vista</b>										
<b>Project Location:</b>	SR90/92 to Avenida Escuela										
<b>Program:</b>	HURFEX	<b>Des FY:</b>	N/A	<b>Const FY:</b>	24	<b>TIP ID:</b>	SVMPO24-01	<b>ADOT #:</b>	T0532	<b>Fed ID:</b>	N/A
<b>Type of Work:</b>	Full Depth Pavement Replacement										
<b>ADOT PM:</b>	Jennifer Workman (602) 712-7814										
<b>Project Status:</b>	Authorized 6/12/2024. Received updated HFX Workbook 6/20/2025. Draw #3 was received and submitted to R.A. on 7/10/2025. Walkthrough completed on 7/23/2025. Pending final draw and invoices and closeout letters. Sent follow-up to Angela on 10/6/2025. Final Draw was requested 11/24/2025.										

**Cochise County**

<b>Project Name:</b>	<b>Ramsey Canyon Rd Shared-Use Path</b>										
<b>Project Location:</b>	Ramsey Canyon Rd, Stafford Ln to SR 92										
<b>Program:</b>	TA	<b>Des FY:</b>	26	<b>Const FY:</b>	28	<b>TIP ID:</b>	SVMPO-TA26-001	<b>ADOT #:</b>	TBD	<b>Fed ID:</b>	TBD
<b>Type of Work:</b>	Construction of shared-use path										
<b>ADOT PM:</b>	TBD										
<b>Project Status:</b>	In ADOT LPA Project Initiation Process.										
<b>Project Name:</b>	<b>Moson Rd Corridor</b>										
<b>Project Location:</b>	Hwy 90 to Hereford Rd.										
<b>Program:</b>	STBGP	<b>Des FY:</b>	24	<b>Const FY:</b>	26	<b>TIP ID:</b>	SVMPO23-01	<b>ADOT #:</b>	T0427	<b>Fed ID:</b>	CCH-0(205)T
<b>Type of Work:</b>	Corridor Improvements										
<b>ADOT PM:</b>	Vivian Li, (602)-712-8708										
<b>Project Status:</b>	FHWA approved revising the SOW from a corridor improvement to a spot improvement project on 10/28/2025. Construction funding is limited to \$3 million, and the ASLD ROW process will need to be deferred from FY 2026 to FY 2027.										

**Huachuca City**

<b>Project Name:</b>	<b>Skyline Reconstruction; SR90-Landfill</b>										
<b>Project Location:</b>	Skyline Drive; SR 90 to Landfill Entrance										
<b>Program:</b>	STBGP	<b>Des FY:</b>	24	<b>Const FY:</b>	24	<b>TIP ID:</b>	SVMPO23-02	<b>ADOT #:</b>	T0503	<b>Fed ID:</b>	HCY-0(200)T
<b>Type of Work:</b>	Multi-use Pathway										
<b>ADOT PM:</b>	Judah Cain, (602) 712-4493										
<b>Project Status:</b>	Project advertised: award scheduled in March 2026.										
<b>Project Name:</b>	<b>Skyline Pathway; Gila Ave/Edgewood St</b>										
<b>Project Location:</b>	Skyline Drive; Gila Ave to Edgewood Street										
<b>Program:</b>	OTHER	<b>Des FY:</b>	24	<b>Const FY:</b>	25	<b>TIP ID:</b>	SVMPO23-05	<b>ADOT #:</b>	T0504	<b>Fed ID:</b>	HCY-0(201)T
<b>Type of Work:</b>	Multi-use Pathway										
<b>ADOT PM:</b>	Judah Cain, (602) 712-4493										
<b>Project Status:</b>	Project advertised: award scheduled in March 2026.										



## MEMORANDUM

**To:** SVMPO TAC  
**From:** Justin Hembree, SVMPO Interim Director  
**Date:** February 5, 2026  
**Subject:** Directors Report

### SVMPO Scheduled Meetings

- ❖ RTAC Advisory Committee Mtg: February 9th
- ❖ COG/MPO Directors Mtg: February 12th
- ❖ COG/MPO Planners Mtg: February 13<sup>th</sup>
- ❖ SVMPO Board Mtg: February 25<sup>th</sup> at 3:00 pm, SVMPO Conference Room

### 2050 Long-Range Transportation Plan (LRTP)

The 2050 Long Range Transportation Plan (LRTP) is complete and available in hard copy format. As a next step, local agencies will hold virtual meetings with the consultant team, Kimley-Horn, to discuss implementation considerations and identify next steps for projects of interest.

#### **Town of Huachuca City – Virtual Meeting: February 2, 2026, at 2:00 p.m.**

- Gila Street and School Drive upgrades
- Gonzales Boulevard upgrades
- Sidewalk expansion throughout the town

#### **City of Sierra Vista – Virtual Meeting: February 3, 2026, at 1:00 p.m.**

- El Camino Real Lane Reallocation
- Oakmont Drive Extension
- Fry Boulevard Improvements Phases II, III, and IV alternatives

#### **Cochise County – Virtual Meeting: Tentative February 12, 2026, at 2:00 p.m.**

- Hereford Road bridge replacement
- Charleston Road safety improvements



### **SVMPO Organizational Structure**

The SVMPO is now incorporated as a 501C(4) agency. We are working with our legal counsel to complete additional paperwork to fully establish ourselves as an independent agency.

SVMPO is in the process of seeking assistance from a Certified Public Accountant (CPA) to support required tax filings and to assist with the setup and configuration of QuickBooks to improve internal financial operations. The intent of this effort is to ensure timely compliance with applicable tax and reporting requirements and to strengthen financial controls, recordkeeping, and overall accounting efficiency.

Engaging a CPA will provide professional oversight during the initial setup of the internal accounting/tracking system and help establish consistent internal financial practices by SVMPO staff that align with organizational and audit requirements.

The purpose of implementing QuickBooks is to allow MPO staff to transition away from spreadsheet-based accounting and toward a more robust financial management system that supports improved budget development, ongoing tracking, and accurate reconciliation with the City

#### ***Attachments:***

- None

#### ***Action Requested:***

- None - This is an informational item.