

# Sierra Vista Police Department Citizen Police Academy

## *Information*

In an effort to improve citizen awareness and understanding of the role of law enforcement and to advance positive police/community interaction, the Sierra Vista Police Department has created a Citizen Police Academy for area residents.

The nine-week training program consists of classroom and “hands-on” instruction on police functions ranging from patrol and traffic duties to undercover investigations and arrest techniques.

Students will be involved with several activities including: touring the department’s modern police facility, hands-on simulated weapons training, evidence processing, and participating in a ride-along with an on-duty police officer. Students will be familiarized with the day-to-day activities of the department’s various divisions and bureaus. The program will also enable participants to express their own thoughts and ideas about law enforcement in today’s world. Academy graduates will be well-informed citizens with an “insider’s” view of our law enforcement operations.

## **PROGRAM SCHEDULE**

The Police Department conducts one Citizen Police Academy session per year. It usually begins the first or second week of August. During each session, classes will meet every Wednesday from 6 p.m. to 9 p.m. in the Auditorium of the C. Reed Vance Police Building at 911 North Coronado Drive. Graduation ceremonies will be held the week following the last class.

## **ACADEMY ENTRY STANDARDS**

For acceptance into the Citizen Police Academy an individual must meet the following minimum standards:

- Be 18 years of age or older.
- Live and/or work in the greater Sierra Vista area.
- Have no prior felony convictions and no misdemeanor convictions for offenses involving violence or weapons.
- Have no misdemeanor arrests within six months prior to submitting Academy application.
- Exceptions will be reviewed on an individual basis.

## **ENTRY PROCEDURE**

Citizen Police Academy candidates should obtain applications at the reception desk of the Sierra Vista Police Department, or online at: [www.sierravistaaz.gov/our-city/departments/police/citizen-police-academy](http://www.sierravistaaz.gov/our-city/departments/police/citizen-police-academy). Completed application packets are to be turned in to the reception desk at the police department, or mailed in. Candidates will be contacted by mail and advised as to the status of their application. Successful candidates will be scheduled into the first available Citizen Academy class.

Class size for each session of the Citizen Police Academy is limited to 25 students. Class rosters will be filled on a first-come first-served basis. Any additional candidates meeting the eligibility requirements will have their names placed on a waiting list for future sessions of the Academy.

Any of the entry standards may be waived upon review and approval of the Chief of Police.

### **FEE**

There is no fee for the Citizen Police Academy.

### **ATTENDANCE**

Academy students are expected to attend every class. However, excused absences can be granted for valid reasons.

### **GRADUATION STANDARDS**

The following have been established as minimum standards for graduation:

- No more than two (2) absences.
- Participation in all "hands on" exercises
- Students are expected to conduct themselves in a professional and respectful manner.

### **ADDITIONAL INFORMATION**

For more information about the Citizen Police Academy please contact Lt. Boltinghouse at 520-439-2379.

# Sierra Vista Police Department

## Citizen Police Academy Application

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PLEASE PRINT LEGIBLY

Name: \_\_\_\_\_  
(Current) Last First Middle

Any Other Names Used: \_\_\_\_\_  
(please include maiden name and/or any other name changes)

Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

Home Address: \_\_\_\_\_ Apt.# \_\_\_\_\_

\_\_\_\_\_ City State Zip Code

Mailing Address: \_\_\_\_\_

(if different from home address) Street – Apt # - Post Office Box - RR # - etc.

\_\_\_\_\_ City State Zip Code

Email Address: \_\_\_\_\_

Telephone - Cell: \_\_\_\_\_ Other: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_ Class: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Is This License Currently Valid? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been convicted of any felony or any misdemeanor involving violence or weapons? Yes \_\_\_\_ No \_\_\_\_

If YES explain where, when, and disposition of case: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

